

Type: Board Committee		
Sub Committees: None		
Date of Formation: June 2021	Updated: June 1, 2020	End Date: Reformed each year
Committee Purpose (Scope):		
<ul style="list-style-type: none"> This is a Standing Committee established by and reporting to Ringette BC's Board of Directors. This committee formalizes selection of winners for Ringette BC's Annual Volunteer Recognition Awards, Hall of Fame appointments and any other recognition awards. Select award winners from the received nominations process in accordance with the Ringette BC Policies and award categories with the express purpose of recommending to the Ringette BC Board of Directors the persons who will receive a Volunteer Recognition Awards. The Committee has the ability to nominate individuals for awards. The Committee does not have the authority to make final decision or to allocate resources. 		
Total # of Members: 5 Members	Committee Members: <ul style="list-style-type: none"> Members serve from the date of formation to the end date; Member composition is noted below under "Composition". The chair of the Committee will be appointed by the Ringette BC Board of Directors. 	Staff Representatives: Executive Director Ringette BC Board of Directors: 2- 4 Members
Meeting Frequency: As Required		
Budget: As approved by the Ringette BC Board of Directors		
Reporting:	Duties of the Committee:	
<ul style="list-style-type: none"> Meeting minutes and notes will be maintained and available to staff A written report will be provided by the Committee Chair to the Board of Directors The Committee's records shall be kept at the Ringette BC office. 	<ol style="list-style-type: none"> Review all nomination applications received by Ringette BC Board; Rank suitably qualified nominees for awards; Provide a recommended slate of award recipients to the Ringette BC Board of Directors; 	
Committee Composition Function		
<p><u>Composition:</u> The Committee will consist of a five (5) members. The Committee will be chaired by an individual appointed by the Ringette BC Board of Directors. The Committee will include a minimum of two Directors of Ringette BC. Such directors must include at least one outgoing board member and one continuing board member. The remaining committee members should be representative of the Ringette BC membership as much as possible and be as impartial in nature and not conflicted by relations or friendships with current award nominees, and that they are geographically representative of Ringette BC's four leagues.</p> <p><u>Function:</u> The majority of the members of the Committee will constitute a quorum at any meeting. Motions of the committee including those related to issues such as reports or recommendations to the Ringette BC Board of Directors are subject to a majority vote of the committee.</p>		