

<b>Type: Board Committee</b>		
<b>Sub Committees:</b> None		
<b>Date of Formation:</b> June 2020	<b>Updated:</b> June 1, 2020	<b>End Date:</b> None
<b>Committee Purpose (Scope):</b>		
<ul style="list-style-type: none"> <li>This is a Standing Committee established by and reporting to Ringette BC's Board of Directors. This committee formalizes succession planning to ensure continues success.</li> <li>The Committee exists to advise the Ringette BC Board and membership on the selection of potential candidates for the Ringette BC Board of Directors.</li> <li>The Committee is responsible for vetting all applications received for the Ringette BC Board of Directors and ensuring compliance to participation requirements.</li> <li>The Committee will employ a skills matrix, similar to Ringette Alberta or Ringette Canada, within which to score each candidate's suitability to the Ringette BC Board.</li> <li>The Committee shall provide to the Ringette BC Board of Directors a recommended slate of candidates for election to the Board of Directors for the Annual General Meeting. Such recommendation will use the skill matrix as the basis of the recommendation.</li> <li>The report will be available to or presented to membership.</li> <li>The Committee does not have the authority to make final decision or to allocate resources.</li> </ul>		
<b>Total # of Members:</b> 7 to 9	<b>Committee Members:</b> <ul style="list-style-type: none"> <li>Members serve from the date of formation to the end date;</li> <li>Member composition is noted below under "Composition".</li> </ul>	<b>Staff Representatives:</b> Executive Director
		<b>Ringette BC Board of Directors:</b> 2- 4 Members
<b>Meeting Frequency:</b> As Required		
<b>Budget:</b> As approved by the Ringette BC Board of Directors		
<b>Reporting:</b>	<b>Duties of the Committee:</b>	
<ul style="list-style-type: none"> <li>Meeting minutes and notes will be maintained and available to staff</li> <li>A written report will be provided by the Committee Chair to the Board of Directors</li> <li>The Committee's records shall be kept at the Ringette BC office</li> </ul>	<ol style="list-style-type: none"> <li>Review all applications received for the Ringette BC Board of Directors;</li> <li>Rank suitably qualified potential candidates for Ringette BC Board of Directors using a skills matrix;</li> <li>Provide a recommended slate of nominations to the Ringette BC Board of Directors;</li> <li>Identify logistical gaps and barriers to success and advise the Board of Directors (through staff) on solutions to address gaps and barriers in Director skill sets;</li> </ol>	
<b>Committee Composition Function</b>		
<p><u>Composition:</u> The Committee will consist of a minimum of seven (7) and a maximum of nine (9) members. The Committee will be chaired by the Executive Director. The Committee will include a minimum of two Directors of Ringette BC. Such directors must include at least one outgoing board member and one continuing board member, both of whom are not running in the current election. The remaining four (4) to (6) members of the committee shall be selected by the Committee Chair provided that they would be judged by a reasonable person as impartial in nature and not conflicted by relations or friendships with current board applicants, and that they are geographically representative of Ringette BC's four leagues.</p> <p><u>Function:</u> The majority of the members of the Committee will constitute a quorum at any meeting. Motions of the committee including those related to issues such as reports or recommendations to the Ringette BC Board of Directors are subject to a majority vote of the committee.</p>		