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| <b>Type: Operational Committee</b>   |                               |   |   |
| <b>Sub Committees:</b> None  |                               |   |   |
| <b>Date of Formation:</b> September 2012   | <b>Updated:</b> July 14, 2019 |   | <b>Sunset Date:</b> N/A (Standing)                              |
| <b>Committee Purpose (Scope):</b>  |                               |   |   |
| <ul style="list-style-type: none"> <li>This is a standing committee established by and reporting to Ringette BC's Board of Directors.</li> <li>This committee exists to assist the Ringette BC's Board of Directors in the development of a seamless pathway for the development of all elements of ringette in British Columbia.</li> <li>This committee is established for the purpose of reviewing Ringette BC's general sport and participation policies to facilitate overall development and LTAD integration at all levels of the sport. This includes consulting with the general membership on the subject and recommending policy changes to Ringette BC's Board of Directors for final approval.</li> <li>This committee does not have authority to make final decisions or allocate resources. It has only the authority to make recommendations to the Board of Directors.</li> </ul> |                               |   |   |
| <b>Total # of Members (Maximum):</b> 5-7   |                               | <b>Ringette BC Board:</b><br>Minimum of one (1)   | <b>Staff Support:</b><br>Technical Director, Executive Director |
| <b>Members:</b> <ul style="list-style-type: none"> <li>All members are appointed to the Committee through an application process by the Ringette BC Board of Directors;</li> <li>The Board may remove any member of the Committee;</li> <li>Chair is appointed by the Ringette BC Board of Directors; and</li> <li>Members serve from the date of formation to the end date.</li> </ul>  |                               |   | <b>Other:</b><br>See Composition                                |
| <b>Meeting Frequency:</b> As Required  |                               | <b>Number of Meetings per year:</b> As Required (no less than 2 times)  |   |
| <b>Budget:</b> As approved by Ringette BC Board of Directors   |                               |   |   |
| <b>Reporting to the Board of Directors</b>   |                               | <b>Objectives of Sport &amp; Athlete Development Committee:</b>   |   |
| Reports will be made in the following manner: <ul style="list-style-type: none"> <li>Approval of Terms of Reference and work plan.</li> <li>Maintain meeting minutes and notes.</li> <li>Updates provided for board meetings.</li> </ul>   |                               | <ol style="list-style-type: none"> <li>To increase ringette participation and retention in BC.</li> <li>Monitor and maintain compliance with accepted LTAD/CS4L standards.</li> </ol> |   |
| <b>Mandate:</b>  |                               |   |   |
| The <u>Sport &amp; Athlete Development Committee</u> is a standing committee of Ringette BC and is mandated to: <ol style="list-style-type: none"> <li>Develop principles, concepts and strategies that will be the foundation to improve the enjoyment and quality of participants and volunteers at all levels of Ringette BC;</li> <li>Develop principles, concepts and strategies for and to oversee Ringette BC's provincial implementation of the Canadian Sport for Life (CS4L) and Long Term Athlete development (LTAD) model;</li> <li>Maintain an emphasis on grassroots programming;</li> <li>Conduct seasonal reviews to confirm that objectives of the sport's general and LTAD policies are being met and are achieving the desired results;</li> <li>Work in partnership with other areas of sport development (i.e. Coaching, Officiating).</li> </ol>                             |                               |   |   |
| <b>Committee Composition: Special Skills required for members &amp; Function</b>   |                               |   |   |
| <b>Composition:</b>  |                               |   |   |
| The committee will be composed of members having a strong background in general sport programming and athlete development, preferably at the local or grassroots level. It is highly recommended that at least one representative from each region has an understanding of these concepts. Representation from each league will be maintained to ensure the varied challenges unique to participation within specific regions are considered.  |                               |   |   |
| Persons, who are not members of Ringette BC but with demonstrated sport development experience especially in grassroots or LTAD concepts, may be appointed to this committee.  |                               |   |   |
| <b>Function:</b>   |                               |   |   |
| The majority of the members of the committee will constitute a quorum at any meeting. Motions of the committee including those related to issues such as finalizing publications, reports or recommendations to the Ringette BC Board of Directors are subject to a majority vote of the committee.  |                               |   |   |

*Our Values: Partnership, Sportsmanship, Community Focus, Respect, Integrity*

*Our Mission: BC Ringette along with our member & partners, supports a lifelong positive sport experience through skills, character and leadership development.*

*Our Vision: Ringette is a popular sport throughout BC, played and enjoyed by people of all ages and abilities.*