

1.14 RISK MANAGEMENT AND SAFETY

A. Guiding Principles of Risk Management and Safety

Ringette BC is committed to reducing and avoiding risk and are committed to risk management and safety. Ringette BC will provide ongoing communication on issues and concerns with regard to risk management and safety.

The following sections of this policy section are to aid Ringette BC, Leagues and Club Associations in reducing overall risk.

B. Responsible Coaching Movement and the Rule of Two

Ringette BC has pledged to follow the Responsible Coaching Movement. As such, Ringette BC and all Leagues and Club Associations must adhere to the Rule of Two and are required to conduct minimum volunteer screening as per Section 1.7 of the Ringette BC Policy Manual.

i. *The Rule of Two and Volunteer Screening*

All members of Ringette BC, regardless of their role, are required to adhere to the Rule of Two when working with minor athletes of any age or gender. This means that no single adult is ever alone with an underage athlete or athletes; there *must* always be two adults present that have been screened under the Volunteer Screening Policy. In addition, one of these adults *should* have NCCP training.

C. Injuries

- i. Club Associations are required to report injuries resulting from participation in Ringette events. Club Associations may delegate this requirement to Head Coaches. Reportable injuries may occur during on-ice play, during off-ice team activities including, but not limited to, warm-up, cool down and dry-land training. Reportable injuries include those that require the attention of one or more of the bench staff, or that require the athlete to "sit-out" any part of the current Ringette activity or a future Ringette activity.
- ii. Club Associations must provide this information with Ringette BC using the Ringette BC [Accident & Injury Report form](#). Ringette BC will use this data to report to the membership and to make future recommendations to minimize risk within Ringette in BC.
- iii. Data is gathered and tracked by Ringette BC staff who will monitor and analyze the data for trends or opportunities to limit further risk and enhance safety. Statistics and analysis is reported to the Ringette BC Board of Directors and to the membership as necessary.
- iv. Any significant trends or developments may be subject to further analysis or action. This may include collaboration with other organizations (such as ViaSport or Ringette Canada).

D. Storage of Personal Information

- i. Ringette BC will securely store all personal information collected in the process of doing the business of the Ringette BC in the Ringette BC office. Only designated Officers of Ringette BC will have access to the information.
- ii. Personal information collected by the Ringette BC and its Leagues and Club Associations will be used only for the purposes for which the information was obtained.
- iii. Leagues and Club Associations will develop and adhere to policies that govern the protection of personal information. The policies will describe the processes and method that the League and Club Association will store all personal information.