

## Honorarium Rates

---

### Coach Developers

- ⊙ Introduction to Coaching Ringette:
  - Course Length: 4 hours
  - Honorarium: \$ 80.00
  - Expenses:
    - Travel: mileage or flight
    - Rental Car: for car rentals no mileage will cover gas (receipts required)
    - Meal: 1 meal
- ⊙ Community Sport Initiative:
  - Course Length: 10 hours plus 1 hour prep
  - Honorarium: \$200.00 plus prep and expenses
  - Expenses:
    - Mileage or flight and hotel
    - Rental Car: for car rentals no mileage will cover gas (receipts required)
    - Meals: 2 meals
    - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ Competition Introduction:
  - Course Length: 20 Hours plus 1 hour prep
  - Honorarium: \$400.00
  - Expenses:
    - mileage (total for weekend) or flight, hotel
    - Rental Car: for car rentals no mileage will cover gas (receipts required)
    - Meals: 2 full days
    - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ Coach Evaluation:
  - On-ice evaluation: max 2 hours
  - Evaluation of documentation: 2 hours
  - Honorarium: on-ice eval \$80 plus expenses, documents \$40 for documents (total: \$120 plus for on-ice expenses)
  - Expenses:
    - Mileage, flight, hotel (on ice evaluation only)
    - Rental Car: for car rentals no mileage will cover gas (receipts required)
    - Meals: none
    - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
  - *If completing multiple coach evaluations in one location at one time can claim for meals but can only claim mileage once.*

### Officiating Instructors

- ⊙ Level 1 Clinic/Level 1 Refresher
  - Course Length: 6 hours
  - Honorarium: \$120.00
  - Expenses:
    - mileage or flight, hotel,
    - Meals: One meal depending on course start and end time.

- Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ Level 2/3 Clinic
  - Course Length: 8 hours plus 1 hour prep
  - Honorarium: \$180.00
  - Expenses:
    - mileage or flight, hotel,
    - Meals: 1 meals
    - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ Refresher Level 2/3
  - Course length: 5 hours plus 1 hour prep
  - Honorarium:
  - Expenses:
    - mileage (total for weekend) or flight, hotel,
    - Meals: One meal depending on course start and end time.
    - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ *If teaching more than one course in single day or weekend for officiating mileage and meals will be reviewed as a total for the weekend or day. For example, if an instructor is teaching two courses in a single day*
- ⊙ Webinar:
  - Course length: changes depending on online module
  - Honorarium: \$20.00
  - Expenses: none

#### Instructors (including: gym ringette and CTR)

- ⊙ Course length: changes depending on online module
- ⊙ Expenses:
  - mileage (total for weekend) or flight, hotel,
  - Meals: meals can be claimed if event exceeds four hours.
  - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ Honorarium: based off \$20.00/hr

#### Other Workshops

- ⊙ Expenses:
  - Mileage (total for weekend) or flight, hotel,
  - Meals: meals can be claimed if event exceeds four hours.
  - Resources: any resource purchases must be pre-approved and receipts are required for reimbursement
- ⊙ Honorarium: based off \$20.00 for in class and \$20.00 for Webinar (flat rate)

#### Meal per diem rate

Breakfast: \$10.00

Lunch: \$15.00

Dinner: \$25.00

Full Day: \$50.00

#### Mileage rate:

- ⊙ \$0.46 per kilometer